

GLS UNIVERSITY

Established under Gujarat Private Universities (Amendment) Act, 2015

& approved under Section 2(f), UGC Act, 1956

(Sponsoring Body: Gujarat Law Society since 1927)

Gujarat Law Society Campus, Opp. Law Garden, Ellisbridge, Ahmedabad-380006

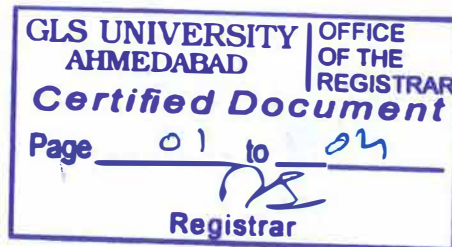
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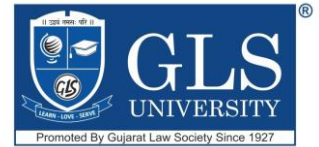
5.1 Curriculum Design and Development

Metric No. 5.1.4

The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

Document: Mechanisms for submission of online/offline students' grievances





GLS University

Mechanisms for submission of online/offline students' grievances

Online Process:

Step 1: Any student has any complaint/grievance against any stake holder of the university can submit it through <https://www.glsuniversity.ac.in/students-grievance.html> weblink.

← → ↻ glsuniversity.ac.in/students-grievance.html ☆ 📄 📄 📄 📄 📄

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— Students Grievance —

— Grievance Redressal —

1. University's Policy for Grievance Redressal
2. UGC Circulars - Grievance Redressal
3. UGC Grievance Redressal Portal for Students
4. Grievance Registration Form (Download or Fill Online)

STATUTORY REQUIREMENTS FOR STUDENTS WELFARE

- ★ Anti Ragging
- ★ Students Grievance
- ★ Gender Sensitization against Sexual Harassment
- ★ Women Development Cell

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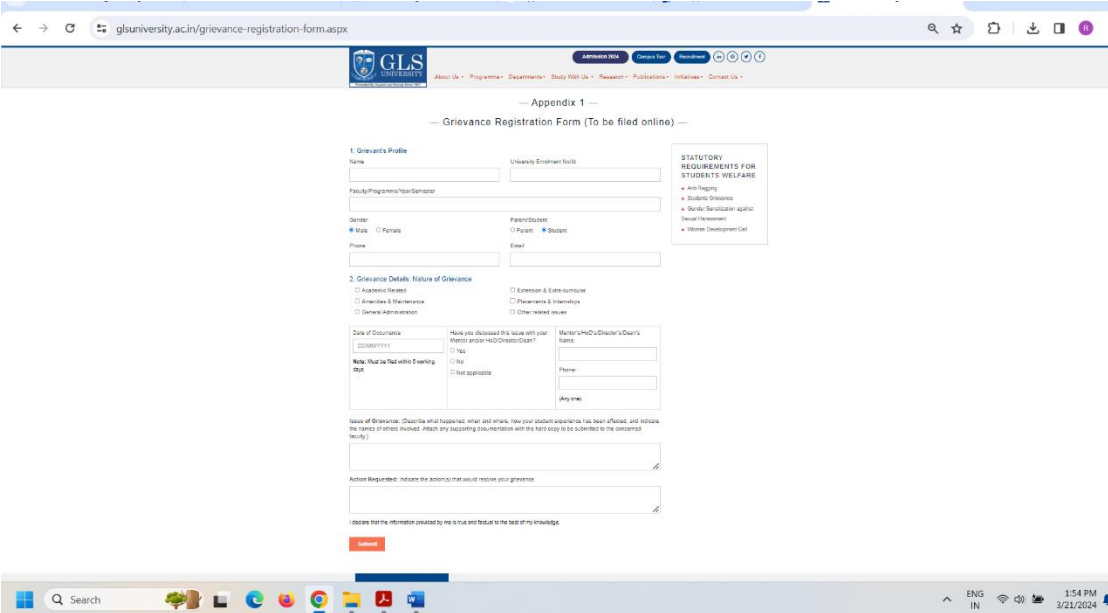
INFORMATION National Academic Depository

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Step 2: Students need to click on the “Fill Online” option on the given page.



Step 3: Student can submit the form by filling up all the details in the form.

Step 4: Once student fills the complaint form it will be mailed to the grievence@glsuniversity.ac.in mail which is handled by the chairman of the Student's Grievance Cell.

Step 5: Within 3 Working days the Student's Grievance Committee will resolve the issue of the student by taking necessary steps as per the Student Welfare policy.

Step 6: For any other matter/information submission needs by students regarding any complaint can also mailed to the grievence@glsuniversity.ac.in

Offline Process:

Step 1: Student Can fill up the Complaint Form as per Annexure 1

Step 2: Filled complaint form can be submitted to the suggestion box provided in each department of the university.

Step 3: This suggestion box has been monitored by the Student's Grievance Cell. If any complaint received by students through suggestion box will be resolved within 3 working days.



Student Grievance Form

- 1) Student Name: _____
- 2) Institute/Faculty: _____
- 3) Programme: _____
- 4) Year/Semester: _____ Section: _____
- 5) Contact No: _____ Email: _____
- 6) Area Of Grievance: Academic Hostel
 Co-curricular Any other
 Discipline
- 7) Duration/ Date of the Problem or Incidence: _____
- 8) Description of the Problem/ Incident: _____
- 9) Has the Problem been reported: i) Yes No
(Informal or Formal Complaint) ii) To whom & when _____
- 10) Action Taken or Outcome of the Report: _____
- 11) Cause of Dissatisfaction and Description of Appeal: _____

Student Signature:

Date: